

UNITED STATES BANKRUPTCY COURT  
NORTHERN DISTRICT OF OHIO  
EASTERN DIVISION

In re: ) Administrative Order No. 05-1  
)  
DELEGATION OF AUTHORITY TO ) Judge Pat E. Morgenstern-Clarren  
SIGN AND ENTER CERTAIN ORDERS )  
)  
)

This order replaces administrative order 95-4, as amended. As of the date on which this order is entered, administrative order 95-4 is vacated.

In the interest of judicial economy and the prompt disposition of matters not subject to contest, the clerk of the bankruptcy court, from and after February 9, 2005, through regularly appointed deputies, may prepare, sign and enter the orders specified below for cases filed in the United States Bankruptcy Court, Northern District of Ohio, Cleveland, Ohio and assigned to Judge Morgenstern-Clarren:

1. Orders granting leave to pay filing fees in installments, if:
  - a. the application includes the correct total amount of payment;
  - b. the application proposes no more than four payments with the final installment being made within 120 days of the petition date;
  - c. an initial payment is made at the time of filing or the first payment is proposed to be made within ten calendar days of the filing of the petition;
  - d. the debtor's attorney or petition preparer has filed a disclosure of compensation under bankruptcy rule 2016 and/or 11 U.S.C. § 110(h)(1); and

- e. the filed disclosure of compensation does not disclose that the debtor has paid compensation to a person rendering services to the debtor, *see* bankruptcy rule 1006(b)(3).
- 2. Orders extending by 10 days the time to file a plan, schedules, statements of affairs, matrices or statements of intentions of individual debtors.
- 3. Orders to appear and show cause why a case should not be dismissed for the debtor's failure to pay the filing fee or an installment of the filing fee.
- 4. Orders to appear and show cause why a case should not be dismissed for failure to file the declaration re: electronic filing of documents and social security number or form B-21.
- 5. Orders to appear and show cause why a case should not be dismissed for failure to file the plan, schedules, statements or creditor matrix.
- 6. Orders on a petition preparer to appear and show cause why the preparer should not be held in contempt for failure to file a disclosure of compensation or properly affix the signature.
- 7. Payment orders on the employer or the debtor entered in chapter 13 cases.
- 8. Orders granting motions for parties to appear for bankruptcy rule 2004 examinations.
- 9. Orders relating to pretrial conduct.
- 10. Orders granting discharge in cases under chapter 7 or chapter 13.
- 11. Orders dismissing chapter 13 cases on the debtor's motion under 11 U.S.C. § 1307(b).
- 12. Orders releasing an employer or the debtor from making further payments in chapter 13 cases.
- 13. Orders dismissing chapter 13 cases where the dismissal is on an order to show cause.
- 14. Orders under bankruptcy rule 3022 entering a final decree.

The clerk's action authorized in this order shall be accomplished by affixing this language to such orders:

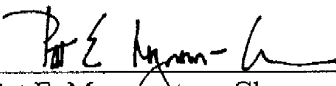
ENTERED UNDER ADMINISTRATIVE ORDER NO. 05-1  
KEN HIRZ, CLERK OF BANKRUPTCY COURT

BY: \_\_\_\_\_  
Deputy Clerk

Any party adversely affected by an order so entered shall be entitled to reconsideration of the order by Judge Pat E. Morgenstern-Clarren if, within ten days after service of notice of the entry of the order, such party files a written motion for reconsideration stating the grounds. Motions for reconsideration will ordinarily be considered by the court upon the papers submitted.

IT IS SO ORDERED.

February 8, 2005

  
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Pat E. Morgenstern-Clarren  
United States Bankruptcy Judge